



## COVID-19 Visitor Protocol

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*The University has adopted this protocol to comply with applicable state and local public health orders and to be consistent with applicable federal and state guidance. The Provost's Office may issue updated protocols, which become effective upon adoption, to respond to changes in state and local public health orders, to be consistent with new federal and state guidance, and/or to adapt to changing conditions on campus. Please watch for updates to these protocols and regularly check the [DU COVID-19 website](#) for news and other important information.*

### University of Denver COVID-19 Visitor Protocol

The University of Denver (DU) has established several categories of access for visitors to the DU campus. Visitors shall comply with the requirements applicable to their specified category below and those requirements described in the [Face Covering Protocol](#) and [alert level](#) requirements. Consistent with its status as a private property owner, DU may require mitigation measures more stringent than those set forth in applicable state and local public health orders.

**Single-day/single-building access** — DU personnel may host a visitor for a short duration and/or to visit a single building. The visitor shall complete the [Visitor Screening Survey](#) no more than 12 hours prior to arriving on campus. The host must facilitate the visitor's entrance into the building and confirm that the visitor has completed the screening. Visitors will be admitted to the DU Bookstore once they complete the symptom-survey at the entrance of the building.

**48 hour-access** — Visitors can obtain a visitor badge that allows them to move freely around campus for a period of up to 48 hours. Visitors shall check in at the Coors Fitness Center during regular business hours (Mon-Fri 7am-7pm and Sat-Sun 9am-7pm) to obtain their visitor badge. Visitors shall return their visitor badge to one of the collection locations around campus (see map for locations).

**Vendors** — Vendors may request access to campus for deliveries, pickups, and contracted work. Vendors who are Unvaccinated or Not Fully Vaccinated (as defined in the [Vaccination Protocol](#)) shall at all times wear a face covering indoors. Vendors who are Fully Vaccinated shall comply with the [Face Covering Protocol](#).

**HELP Center** — DU has opened a help center co-located with the COVID testing center (the Care Pod) in the north parking lot of the Ritchie Center. For additional questions regarding visitors, please contact [COVIDcoordinator@du.edu](mailto:COVIDcoordinator@du.edu) or call 303-871-2683.

#### **Ticketed and registered event access**

Visitors shall comply with this protocol and all requirements of the event organizer, even if the event organizer requirements are more restrictive than this protocol.

- 1) In Alert Levels Clear and Green
  - a) Fully Vaccinated visitors (as defined in the [Vaccination Protocol](#)) attending ticketed and/or registered events do not complete the Visitor Screening Survey.
  - b) Visitors who are Unvaccinated or Not Fully Vaccinated (as defined in the [Vaccination Protocol](#)) shall complete the [Visitor Screening Survey](#).
- 2) In all other Alert Levels
  - a) Visitors regardless of vaccination status who are attending ticketed and registered events shall complete the [Visitor Screening Survey](#).

## Visitors with Single Day/Single Building Access

Visitors with single day/single building access may include research participants, clients, prospective students and their families, or persons visiting campus for other reasons, but do not include any individual with a University ID number.

- i. For research participants, the research team scheduling the visit will provide the visitor the required information based on the research team and building's approved protocols.
- ii. For clients of clinics and therapists, the clinic/therapist scheduling the visit will provide the visitor the required information based on the clinic's and building's approved protocols.
- iii. For prospective students, their families, and other visitors to the Office of Admissions, the Office of Admissions will provide the visitor the required information.

Visitors with Single Day/Single Building Access Shall:

- a) Not more than 12 hours prior to arriving on campus, visitors that are not attending a ticketed/registered event shall complete the [Visitor Screening Survey](#).
- b) If a visitor with single day/single building access does not complete the [Visitor Screening Survey](#) online, the host must not permit the visitor to enter any University building prior to completion of the survey.
- c) For visitors who report symptoms of COVID-19, the University will:
  - I. Inform them to not visit campus and inform their host that the visitor is not permitted to visit campus; and
  - II. Inform them that they should contact their health care provider.
- d) For Unvaccinated or Not Fully Vaccinated visitors who report being in close contact (within 6 feet for a total of 15 minutes) with any person who has tested positive for COVID-19, the University will:
  - I. Inform them to not visit campus and inform their host that the visitor is not permitted to visit campus; and
  - II. Inform them that they should [quarantine](#).
- e) For visitors who are Unvaccinated or Not Fully Vaccinated and have, in the past 5 days, traveled internationally or to a location that the [CDC classifies as medium or high levels of community transmission](#), the University will:
  - I. Inform them to not visit campus and inform their host that the visitor is not permitted to visit campus; and
  - II. Inform them that they should [quarantine](#).
- f) If a visitor (regardless of vaccination status) reports any symptoms of COVID-19 while on campus, the University will:
  - I. Require the visitor to leave campus immediately and inform their host that the visitor is not permitted to visit campus;
  - II. Inform them to follow [CDC recommended steps](#) and that they should contact their health care provider.

The University will store responses to the survey for no more than 14 days after the date of their visit and will use the information for the following reasons:

- a) To notify the visitor if the University determines that the visitor may have been exposed to COVID-19 while on campus;
- b) To follow up with the visitor's campus contacts should the visitor inform the University that the visitor has become symptomatic or diagnosed with COVID-19; and
- c) To implement any necessary protocols to comply with applicable state and local public health orders, federal and state guidance, or to adapt to changing conditions on campus.

The data visitors provide in the screening survey is securely stored and is only accessible to University employees and agents authorized to handle secure information for University operations and who are obligated to maintain confidentiality. Should the University learn that a visitor may have been exposed to the virus causing COVID-19, the University will use the contact information visitors provide to alert the visitor and may share the contact information, as required, with the Denver and/or Colorado Department of Public Health and Environment by the University's deputized COVID-19 reporter.

### **Visitors with Multi Day/Multi Building Access**

Visitors with multi day/multi building access may include job candidates, visiting faculty, prospective students and their families, or individuals visiting campus for other reasons, but does not include any individual with a University ID number. Upon arriving on campus, visitors with multi day/multi building needs must check in at the Coors Fitness Center during regular business hours (Mon-Fri 7am-7pm and Sat-Sun 9am-7pm) to obtain their badge. At check-in visitors must completely fill out a more detailed visitor survey using the QR code on the back of the visitor pass as well as acknowledge the following information:

- a) They were informed of the preventative actions the University is taking to respond to COVID-19;
- b) acknowledge the unavoidable additional risk that results from visiting campus and agree to inform the University of any close contact or positive test result within 48 hours after their departure from campus; and
- c) agree to return the visitor badge to one of the badge drop off areas (map provided).

For visitors (regardless of vaccination status) who report symptoms of COVID-19, the University will:

- a) not grant access to buildings and the access card will be suspended; and
- b) inform them that they should contact their health care provider.

For visitors who are Unvaccinated or Not Fully Vaccinated and report being in close contact (within 6 feet for a total of 15 minutes) with any person who has tested positive for COVID-19, the University will:

- a) not grant access to buildings and the access card will be suspended; and
- b) Inform them that they should [quarantine](#).

For visitors who are Unvaccinated or Not Fully Vaccinated and have, in the past 5 days, traveled internationally or to a location with more than 10 cases per day per 100,000 residents, the University will:

- a) not grant access to buildings and the access card will be suspended; and
- b) inform them that they should [quarantine](#).

If a visitor (regardless of vaccination status) reports any symptoms of COVID-19 while on campus, the University will:

- a) Require the visitor to leave campus immediately and inform their host that the visitor is not permitted to visit campus; and
- b) Inform them to follow [CDC recommended steps](#) and that they should contact their health care provider.

The University will store responses to the survey for no more than 14 days after the date of their visit and will use the information for the following reasons:

- a) to notify the visitor if the University determines that the visitor may have been exposed to COVID-19 while on campus;
- b) to follow up with the visitor's campus contacts should the visitor inform the University that the visitor has become symptomatic or diagnosed with COVID-19; and
- c) to implement any necessary protocols to comply with applicable state and local public health orders, federal and state guidance, or to adapt to changing conditions on campus.

The data visitors provide in the screening survey is securely stored and is only accessible to University employees and agents authorized to handle secure information for University operations and who are obligated to maintain confidentiality. Should the University learn that a visitor may have been exposed to the virus causing COVID-19, the University will use the contact information visitors provide to alert the visitor and may share the contact information, as required, with the Denver Department of Public Health & Environment and/or CDPHE by the University's deputized COVID-19 reporter.

### **Minors**

Minors may be visitors, either as the primary visitor (research participant, client) or accompanying another DU visitor or DU personnel. The adult accompanying a minor must complete the visitor survey on behalf of the minor. Minors who are Unvaccinated or Not Fully Vaccinated must wear a mask in all alert levels. Minors who are Fully Vaccinated must wear face coverings as required by the [Face Covering Protocol](#). Minors must stay in the presence of their host or adult visitor.

